



CHOICE INTERPRETERS

Spoken Language Telephone Interpreting Service Agreement

Customer Information

Billing Information (Same as customer)

Organization Name			Organization Name		
Contact Name			Contact Name		
Address			Address		
City	State	Zip	City	State	Zip
Email			Email		
Phone	Fax		Phone	Fax	

Choice Interpreters, a Division of Choice Temps, Inc. (Choice) and the above named company (Customer) agree that the terms and conditions in this Service Agreement (Agreement) will apply to Choice Telephone Interpreter service.

SCOPE OF SERVICES: During the term of this agreement Choice will provide the Customer with over-the-phone language interpretation services. Customer shall be responsible for ensuring that authorized qualified employees and/or contractors use the correct assigned Access Code when making calls to Choice. Customer is responsible for all telecommunication fees incurred in the process of making the call to Choice.

TERM OF AGREEMENT: This Agreement will become effective on the date of the last signature and will continue unless terminated by either party via written notice. Services will be available when Customer has been issued a dedicated Access Code. Termination will be effective 30 days from the termination date indicated on the written notice. Customer agrees to pay for all services performed through the date of termination.

AUTHORIZED USE OF SERVICE: A) Customer agrees to be fully and solely responsible for all services and charges obtained using its Access Code whether or not authorized. Customer can obtain a new Access Code at any time upon request.

RATES FOR SPOKEN LANGUAGE TELEPHONE INTERPRETING

RATE PER MINUTE - \$X.XX per minute with a 15-minute minimum charge.

EACH ADDITIONAL MINUTE - \$X.XX rounded up to the next whole minute.

I have read and agree to the terms and conditions of this Agreement.

Accepted by (Print)

Signature

Title

Date

